



28045 N. Ashley Cir #108, Libertyville, IL 60048
O: (847) 247-2011 – orders@hdrcommunications.com

One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize HDR Communications to make a onetime debit to your credit card listed below.

By signing this form you give us permission to debit your account for the amount indicated in addition to the listed service fees and transactions fees on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

ACH/Electronic Check Fees - \$3.00 Transactions Fee will be added to you're the total indicated below at the time of payment. You are responsible for a fee of \$25.00 for any returned checks.

Credit Card Fees - \$0.50 Service Fee and a 3.5% Transaction Fee will be added to you're the total indicated below at the time of payment. You are responsible for a fee of \$30.00 for any of chargeback payments or disputed transactions

Please complete the information below:

I _____ authorize HDR Communications to charge my credit card
(Full name)

account indicated below for the invoice total _____, plus any additional Service and
(Amount)

Transactions fees indicated above on or after _____.
(Date)

This payment is for _____.
(Description of goods/services)

Billing Address _____ Phone# _____

City, State, Zip _____ Email _____

Account Type: Visa MasterCard ACH

Accountholder Name _____

Bank Routing Number _____

Bank Account Number _____

Card Number _____

Expiration Date _____

CCV Code _____

SIGNATURE _____ DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.